

Create Inventory Categories

Categories are useful for filtering specific inventory on the [Inventory Landing page](#).

Settings at the bottom of the sidebar navigation, then select [Inventory Categories](#)

Create Category

Using the blue Create Category button at the top right will open a modal that will ask for a name, and an (Optional) parent category.

So set a name that makes sense to you, i.e. T-shirts, and save. If you want to use parent/child categories for things like Clothing->Brand->T-shirts for example. Each category will need creating in order, with a parent set.

Edit Category

On the created category click the **paper and pencil** icon to re-open the same model and make any changes you wish.

Delete Category

On the created category click the red **bin** icon. This should ask if you're sure you want to delete, and then remove the category.

List Products with this Category

Clicking the first button (**the table**) will open a new page the will list the inventory with this category with some basic stock information.

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